

Centennial City Clerk Monthly Report AUGUST 2011

Activity

City Council Meetings

The City Clerk and Deputy City Clerk staffed three City Council meetings and two Budget Workshops in August. Audio recordings of each meeting and approved minutes are available via the city's web site at www.centennialcolorado.com.

Elections

The City Clerk received and reviewed petitions from ten candidates for the four open City Council seats. All petitions were found to be sufficient and Letters of Sufficiency were issued. On August 31st, a lot drawing was held to determine each candidate's position on the November 1st ballot. Four candidates were present for the drawing, along with several Election Commission Members and the City Clerk's staff. Candidates will appear on the ballot in the following order:

District 1 – Jack Walmsley, Vorry Moon, Sharon West

District 2 – Matt Jordan, Keith Gardner, Craig Klosterman

District 3 – Kenneth L. Lucas, Andrea Suhaka

District 4 – Maclyn “Mac” Stringer, Stephanie Piko

All candidates were notified of the results of the lot drawing.

Liquor Licensing

The Liquor Licensing Authority did not meet in August.

An application for a new Hotel/Restaurant liquor license was received on July 28th from East Moon 9, Inc., dba East Moon Sushi & Asian Bistro, 8162 S. Holly Street, Centennial. The LLA will have a Public Hearing for this new application on September 1, 2011.

Eight (8) renewal applications were processed by the Deputy City Clerk in August.

Passports

Sixty-seven (67) passport applications were accepted and sent to the U.S. Department of State in August. Forty-three (43) photos were taken.

Public Records Request

The City Clerk's office processed sixteen (16) public records requests in August. All requests were completed in a timely manner according to the Colorado Open Records Act.

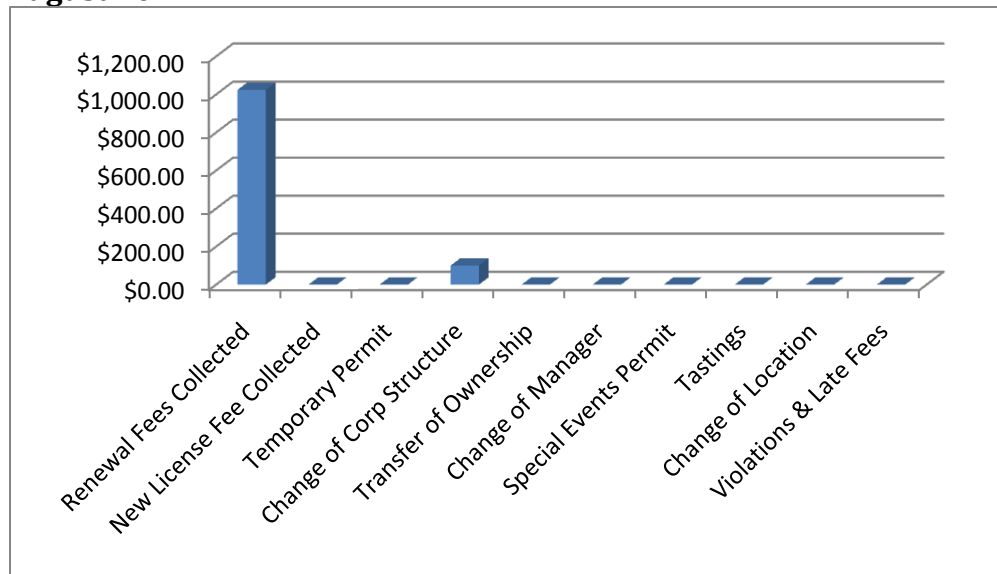
Fees

Liquor Licensing

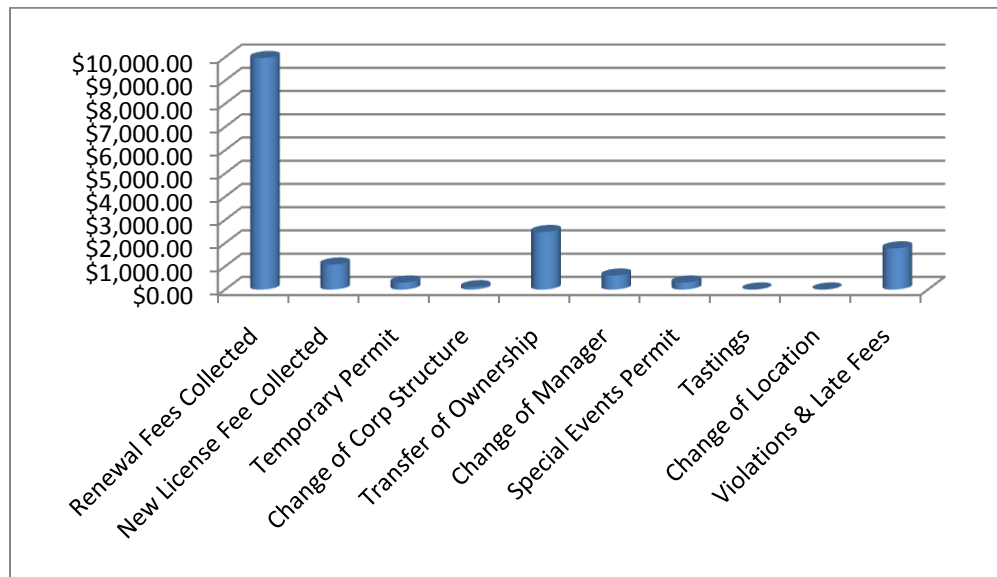
Total Licensing Fees Collected August 2011: **\$1,123.75**

(Compared to Total Licensing Fees Collected in August 2010: \$3,427.50)

August 2011



Year to Date 2011



Passports

Total Passport Fees Collected August 2011: **\$2,105.00**

Execution Fees to the City of Centennial: \$1,675.00

Photo Fees Collected: \$430.00

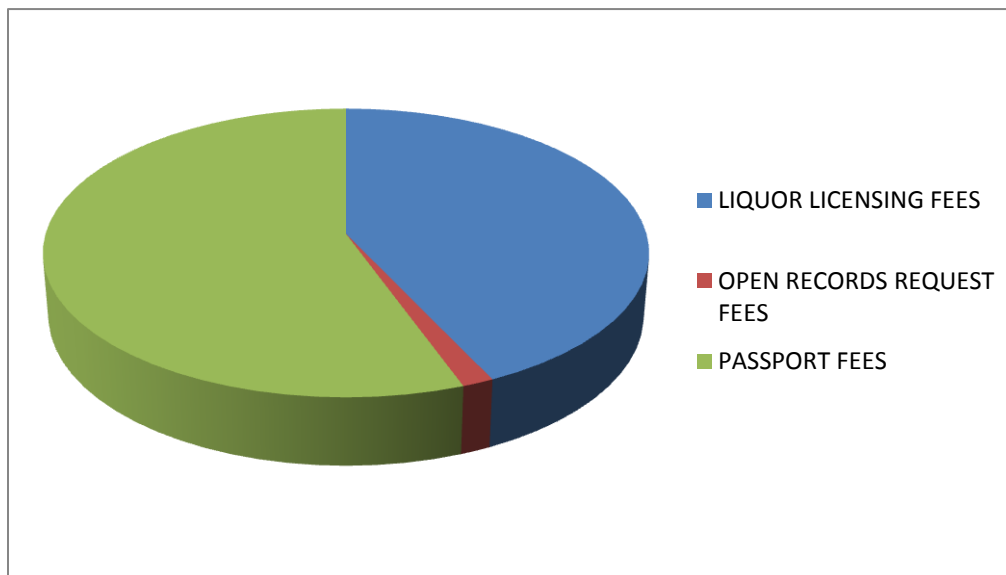
Public Records Request

Total Public Records Request Fees Collected August 2011: **\$31.00**

Year to Date Total Fees Collected 2011: **\$580.20**

Total Fees Collected by the City Clerk's Office Year to Date (2011): \$38,625.61

LIQUOR LICENSING FEES	OPEN RECORDS REQUEST FEES	PASSPORT FEES
\$16,585.41	\$580.20	\$21,460.00



Special Projects and Training

The Senior RIM Clerk attended a class "*Creating Balance in Today's Workplace*," hosted by Mountain States Employers Council.